

Aylsham Show Risk Assessment 2018



All stand holders must conduct a risk assessment, irrespective of how many employees are present on the day.

We have started off the risk assessment for you by including a sample entry for a common hazard to illustrate what is expected. Please remember to also assess fire safety and the risk of burns. Look at how this might apply to your business, continue by identifying the hazards that are the real priorities in your case and complete the table to suit. You can print and save this template so you can easily review and update the information as and when required. You may find the HSE's example risk assessments a useful guide (<http://www.hse.gov.uk/risk/casestudies>). Simply choose the example closest to your business.

Company name:

Date of risk assessment:

Signature:

What are the hazards?	Who might be harmed and how?	What are you already doing?	Do you need to do anything else to control this risk?	Action by who?	Action by when?	Done
<i>Slips and trips</i>	<i>Staff and visitors may be injured if they trip over objects or slip on spillages.</i>	<i>General good housekeeping is carried out. No trailing leads or cables. Staff keep areas clear, eg no boxes left in walkways.</i>	<i>Better housekeeping</i>	<i>All staff, supervisor to monitor Manager</i>	<i>From now on xx/xx/xx</i>	<i>xx/xx/xx xx/xx/xx</i>
<i>Explosion</i>	<i>Staff and visitors may be injured</i>	<i>LPG serviced by competent contractor yearly</i>	<i>Equipment only used by trained staff</i>			
						*
						Hint, tab here for new row*

NB - VERY IMPORTANT: Please give details of your Public Liability Policy below

Company:

Policy Number:

Amount of Cover:

You should review your risk assessment if you think it might no longer be valid (eg following an accident in the workplace or if there are any significant changes to hazards, such as new work equipment or work activities)

For information specific to your industry please go to <http://www.hse.gov.uk>.

For further information and to view the HSE's example risk assessments go to <http://www.hse.gov.uk/risk/casestudies/>